

**Our Lady of the Lake School**  
**Registration, Tuition Agreement, and Scholarship Application for 2023-2024 School Year**

Every student at Our Lady of the Lake Catholic School may apply for scholarships and financial aid. Working in partnership with parents, who are the primary educators of their children, Our Lady of the Lake Catholic School wants to ensure that the young people in our school community have an opportunity to receive an affordable Catholic education. Please apply for scholarships and financial aid from Our Lady of the Lake Catholic School using this worksheet. Once you have completed the form, please return it to the school office for processing. Families will be notified of scholarship and financial aid awards as soon as possible. Funds may not be available for all scholarships that have been applied for.

Family Name: \_\_\_\_\_ Student Last Name: \_\_\_\_\_ Date: \_\_\_\_\_

Please list student(s) and grade(s) entering in the fall


**SCHOLARSHIPS**

There are scholarship opportunities that may be available to help offset the cost of educating your child. Tuition for the 2023-2024 school year is \$5500.00. Please indicate which scholarships and/or financial aid options you are applying for by placing a checkmark in front of the appropriate option(s):

\_\_\_\_\_ **1. EdChoice Scholarship/EdChoice Expansion Scholarship/Cleveland Scholarship/Jon Peterson Scholarship**  
NEW \_\_\_\_\_ RENEWAL \_\_\_\_\_

\_\_\_\_\_ **2. Our Lady of the Lake Catholic School needs-based financial assistance:**  
*\*Application for Our Lady of the Lake School needs-based financial assistance is available in the school office.*

\_\_\_\_\_ **3. Diocese of Cleveland needs-based financial assistance:**  
*\*Application for needs-based financial assistance must go through the FACTS Grant and Aid Assessment. The link for Our Lady of the Lake School is as follows:  
<https://online.factsmgt.com/signin/4HKBQ>. The deadline for submitting an application is March 15, 2023.*

**Please note final scholarship and financial aid award announcements will be made by our school finance committee and your financial aid /tuition package will be communicated to you. In addition, prior to your student being enrolled, a \$125 non-refundable registration fee is due (per student).**

We ask that returning Scholarship families please send your 2023-2024 Renewal Form with a recent utility bill to the school office by our registration deadline of March 1, 2023.



**This box DOES NOT apply to Scholarship Families.**

Check below the tuition payment schedule you intend to follow for the 2022-2023 school year. Please refer to the explanation in the Admission and Tuition Policy included with this form.

- One Payment Due August 23, 2023– \$100 per Family discount (DEADLINE IS FIRM)
- Two Payments Due July and December (5<sup>th</sup> or the 20<sup>th</sup> of the month)
- Four Payments Due June, September, January, and March (5<sup>th</sup> or 20<sup>th</sup> of the month)
- Ten Monthly Payments due June 2023, ending March 2024 (5<sup>th</sup> or 20<sup>th</sup> of the month)
- Twelve Monthly Payments beginning June 2023, ending May 2024 (5<sup>th</sup> or 20<sup>th</sup> of the month)

**ADDITIONAL TERMS AND CONDITIONS**

1. I agree that all payments owed under this Agreement will be paid by the due date corresponding to the payment method(s) selected above. I understand and agree that, regardless of what payment option is selected, I am personally responsible for the payments and for ensuring that the tuition and fees are paid in full. Should I be late in making any payment, I understand that the following process will be followed:
  - a. I, and the other parents/guardians (if they are not me), will be notified of any payment not received.
  
1. Any family with an unpaid Tuition and/or Fees balance for the current School Year will not be allowed to register for the following School Year and School records, diplomas or transcripts will not be released until the current year’s Tuition and fees are paid, unless special arrangements have been made in writing and signed by Parish pastor or School principal.
  
2. Prepaid Tuition will only be refunded in full if written notice of cancellation is received by the School before the first day that classes for the School year are scheduled to start. The Registration Fee is non-refundable.
  
3. Once the School year begins, Tuition refunds are made on a quarterly basis. Should a Student attend School during any portion of a quarter (one day or more), the full tuition amount for that quarter is owed and no portion of that quarter’s tuition will be refunded.
  
4. The Student(s) and Student’s parents/guardians agree that they and their child(ren) /ward(s) will abide by the policies and guidelines as stated in the School handbook.
  
5. Returned checks: If two checks are returned for insufficient funds, the school will no longer accept personal checks and you will be required to pay in cash, with a certified check from a local bank, or through an approved electronic payment provider (such as FACTS) at the school’s discretion.
  
6. I understand that the School will not reserve a place for my child(ren) for the upcoming school year until after I have returned a completed and signed Tuition Agreement, plus the registration and technology fees, and, if applicable, an agreement has been created in FACTS for semi-annual or monthly tuition payments. I further understand that my child’s/children’s eligibility for enrollment is conditioned upon (1) his/her/successful completion of the current School Year; (2) full payment of all Tuition and fees owed for the current and/or prior School Years; and (3) acceptance by the school. I understand that the School reserves the right to deny admission or enrollment for any lawful reason.

**By signing below, I agree that I have read and understand all of the terms and conditions contained in this agreement, and I agree to be personally bound by those terms and conditions.**

\_\_\_\_\_  
Parent/Guardian 1    Date

\_\_\_\_\_  
Parent/Guardian 2    Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Mailing Address (if different from Parent/Guardian 1)

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Telephone (if different from Parent/Guardian 1)